

## **BATH MOTOR CLUB LTD - PRIVACY POLICY STATEMENT**

The Bath Motor Club respects your privacy and we will only use your information in the way we describe in this notice. When using your information, we aim to be fair and transparent, and to follow our obligations under UK data protection laws. Your information is used for administering Club membership, activities, and competitions.

Bath Motor Club Ltd is the data controller for the purpose of General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Our Club contact for privacy and data is our Club Secretary.

### **Collecting your information**

We collect your information when you fill in membership application or renewal forms, competition or social event entry forms and Motorsport UK signing on sheets. You can give us your information using paper or online forms. The information you give us may include your contact details (name, address, telephone number, email address), personal information (date of birth, membership number, competition license number), and other information (vehicle details). When you give us information about another person, such as a child, parent, guardian, or emergency contact you should let that person know that you have given us the information.

If you are under 18 years old, we will also ask for information from your parent or guardian.

### **Using your information**

We use your information when you first apply to become a member of Bath Motor Club and then to administer and renew your club membership, and provide you with member benefits, such as the Club magazine and email newsletters. We also use your information when you enter Club events. For competitions we will publish some of your information in the results and reports, which will be in the public domain. Your information is used in these ways to fulfil our contract with you. If you are not a Club member, we will only contact you after the event you have entered in relation to future events of the same, or similar, discipline.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, and which is a use for a legitimate interest. You should let the contact and next of kin know that you have given this information to us.

We will use your information to send you messages by email, but only if you have agreed that we can do this by giving us your clear consent (known as 'opting-in') – and you can change your mind at any time just by letting us know (see contact details below). We will not sell your information to any other organisation.

To support your lifetime relationship with motor sport and Bath Motor Club we may keep your information indefinitely, unless you ask us to delete it.

### **Sharing your information**

We may share your information with the Motorsport UK as required by its General Regulations for governing motor sport, with other Motorsport UK Registered Clubs, with medical personnel, or any other person if we must comply with a legal obligation. We may also share your information with service providers, for example to produce results, event photographer. etc.

### **Our website**

The Club website might contain links to other websites such as online entry and payment sites. If you follow links to other websites, please review the privacy policy for each site because we are not responsible for information you share on those sites.

### **Security**

To protect your personal information, we take reasonable precautions and follow industry best practices to make sure it is not lost, misused, accessed, disclosed, altered, or destroyed. Your information is not transferred outside the UK.

### **Your rights**

- You may ask us not to process your information for marketing purposes.
- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner ([www.ico.org.uk](http://www.ico.org.uk)).

### **Questions and contact information**

If you would like to: access, correct, amend, or delete any personal information we have about you, register a complaint, or simply want more information contact our Club Secretary at [jerry52@mail.com](mailto:jerry52@mail.com) or by post to The Secretary, Bath Motor Club Ltd, 8, Common Hill, Steeple Ashton. Wiltshire. BA14 6EB

This privacy notice was last updated on 16<sup>th</sup> January 2023. We reserve the right to modify this privacy policy at any time. We will publish the updated Privacy Policy on the Club website.